

Audi Badger Chapter Registration Process

A New Approach

There are many advantages to our new event registration.

1. You only have to register once to participate in events.
2. Once registered, you can sign up for events sponsored by the Audi Badger Chapter as well as any car club that is also using this registration process. The Badger Bimmers BMW club is also participating.

First, set up an account for yourself and then register for the desired event(s).

Event Registration

This year all event registration will be handled through <http://www.motorsportreg.com>. Many clubs around the country are using this service for registration for all kinds of events. Switching from our own registration system to the one provided by motorsportreg.com should make things easier for both those attending our events as well as the event organizers.

Between now and when registration opens for an Audi Badger Chapter event, you need to do one of two things. If you don't already have an account at motorsportreg.com, you will need to create one. If you already have an account, all you need to do is add Audi Badger Chapter as one of your club memberships.

Motorsportreg.com does offer credit card payment services but at the present time we will still only allow payment by check. At the end of the registration process for an event, a confirmation page will be displayed that contains information about where your check must be sent along with some waiver information (if it applies to the event). You must print the confirmation page, sign and date it, and then send it in along with your check.

If you have questions about the process of using motorsportreg.com, please send an email to Patty Clemens at pclemens@execpc.com. The next 2 pages detail the steps for creating a motorsportreg.com account or for updating your current account to include the Audi Badger Chapter club.

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Creating a new motorsportreg.com account

1. Go to <http://www.motorsportreg.com>.
2. On the right hand side of the home page, click "Create an account now!"
3. On the next page, enter your first name, last name, email address and zip code and then click the "Continue" button.
4. On the next page, enter your street address, emergency contact information (if you plan to participate in a future drivers school), sign-in identifier and password. Click the "Continue" button.
5. On the next page, you may enter your car information. This isn't required but it will greatly help the event organizers if you enter your car's make, year, model and color. The rest of the information can be entered if you want. Since the Audi Badger Chapter club assigns car numbers, you don't need to enter anything in the "Preferred Numbers" section. Click the "Continue" button.
6. On the next page, you may enter your driving experience information (for those of you interested in future driver schools). Again this isn't required, but it will help the event organizers make sure you are placed in the correct run group. When you are finished entering your experience information, click the "Continue" button.
7. The "Selected Upcoming Events" page will be displayed. You should click "My Account" from the list of tabs at the top of the page.
8. On the "My Account" page, verify the information you have entered and add the Audi Badger Chapter as one of your club memberships. To do this, click "+ Add Club".
9. On the "Add New Memberships" page, click the small box next to "Audi Club NA-Badger Chapter" and enter your ABC membership number in the "Member #" area. (If you don't have your number, you can still add our chapter). You can also select other clubs if you want. Go to the bottom of the page and click the "Save Memberships" button. The "Club Memberships" page will be displayed. You can return to your account information by clicking "Return to My Account".
10. You are now ready to register for Audi Badger Chapter events. When you want to register just return to the site, log-in using your identifier and password and then select an event.

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Adding the Audi Badger Chapter if you already have a motorsportreg.com account

1. Go to <http://www.motorsportreg.com>.
2. Login using your existing identifier and password.
3. When the “Selected Upcoming Events” page is displayed click on the “My Account” tab at the top of the page.
4. Click on the “Edit Clubs” button. When the “Club Memberships” page is displayed, click “Add clubs to membership”. When the list of clubs is displayed click the small box next to “Audi Club NA-Badger Chapter” and enter you ABC membership number in the “Member #” area. Go to the bottom of the page and click “Save Memberships”.
5. You are now ready to register for Audi Badger Chapter events. When you want to register just return to the site, login using your identifier and password and then select an event.